

Woodend Primary

Student Attendance Every day Counts



Issue No. 2

Reviewed March 2014

It is important that students develop habits of regular attendance as this enables them to maximise their educational opportunities and to actively participate in their learning. Regular attendance helps students connect and build on their prior learning more effectively. It helps them develop productive and positive relationships with peers and teachers and minimises learning gaps, which are often extremely difficult to close.

Attendance at Woodend averages 95% of the school year. Our Attendance Improvement Plan outlines how we monitor, and follow up patterns of concern.

Sick child (or appointment)? If advanced notice then use a diary note, or talk to the teacher... otherwise: contact us any time before 8:55 am.

Extended period of absence for reasons other than sickness? Please complete an exemption form.

Contact us:

83226422 (answering machine after hours)

dl.1056.info@schools.sa.edu.au

Mobile: 0434607153

Late for school?

Let us know and then sign your child in at the school office before you take them to class.

Any other questions? Please don't hesitate to communicate with us. We will be happy to help.

Change your address or contact details?

Supervision problem before 8:30 am or after 3:20 pm?
Contact Zoe or Jackie at
OSHC: 83877603 or 0411274747

School Day: Students should arrive after 8:30 am for a 8:55 am start.

School finishes at 3:05 pm.

Students should not be on school grounds unsupervised after 3:20 pm. Parents may allow their children to come back to school after 4:30 pm to play unsupervised.

Problems getting your child to school? Whatever the issue please talk to your child's teacher (first) or a school leader. We are happy to help.

If your child is absent from school for more than 3 days a doctor's certificate is required. All absences need to be explained by the parent / caregiver and recorded by the class teacher on the attendance roll.

When a child has something contagious, an exclusion period may be prescribed. Recommended exclusion periods are based on the time that a person with a specific disease or condition might be infectious to others. For further information about diseases, please refer to the specific conditions at

<http://www.dh.sa.gov.au/pehs/youve-got-what.htm>